

Japan Society of Powder and Powder Metallurgy  
PRIVACY POLICY STATEMENT

Japan Society of Powder and Powder Metallurgy (JSPM) is committed to respect the importance of member personal information to protect them in an appropriate manner for their retention and management according to our Privacy Policy as follows.

1. Collection of personal information

JSPM shall collect information which can identify certain individuals, for providing services related to the business purposes to the necessary extent. We shall, specify the purpose to collect the personal information and shall obtain the provider's intention to provide such information.

2. Use and providing of personal information

JSPM shall use the collected personal information to the necessary extent to achieve the purposes for collection. However, we may use or provide for other purpose than the purposes for collection in the case of the followings.

- (1) In accordance with the laws
- (2) With the provider's consent
- (3) When consigning treatment of personal data to the extent necessary for achievement of the business purposes (for example, when notifying the name and address to the company consigned for shipment of the journals)
- (4) Otherwise when there is duly reason to achieve the business plan approved by the board meeting.

3. Management of personal information

JSPM shall make proper effort to manage the collected personal information to prevent it from being leaked out, destroyed, falsified or lost, except for the personal information which has been already disclosed by the provider or open to public. However, personal information released by suppliers themselves or already released to public is exempt from our privacy management.

4. Disclosure and revision, etc. of personal information

JSPM shall in principle disclose the personal information without delay if requested by the provider thereof for disclosure, and shall in principle revise, etc. the personal information of the provider without delay if requested by the same person for revision, etc.

5. Treatment on website

The Website shall be used by the user at his / her responsibility. JSPM shall not bear any responsibility for any damage arising from use of any information from the Website or any other website to which the Website is linked.

## 6. Revision of the guideline on collection, use and management of personal information

In order to comply with amendment of the laws or for any other reasons, the guideline on collection, use and management of personal information may be revised without any notice. The latest guideline shall be applied at all times to the personal information collected by JSPM. Such revision shall be posted on JSPM Website and shall be in force as of the posting date.

## 7. Contact for treatment of personal information

Please contact the following for any question on privacy policy of JSPM.

The Secretariat of the Japan Society of Powder and Powder Metallurgy

TEL: 075-721-3650 FAX: 075-721-3653 E-mail: [info@jspm.or.jp](mailto:info@jspm.or.jp)

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